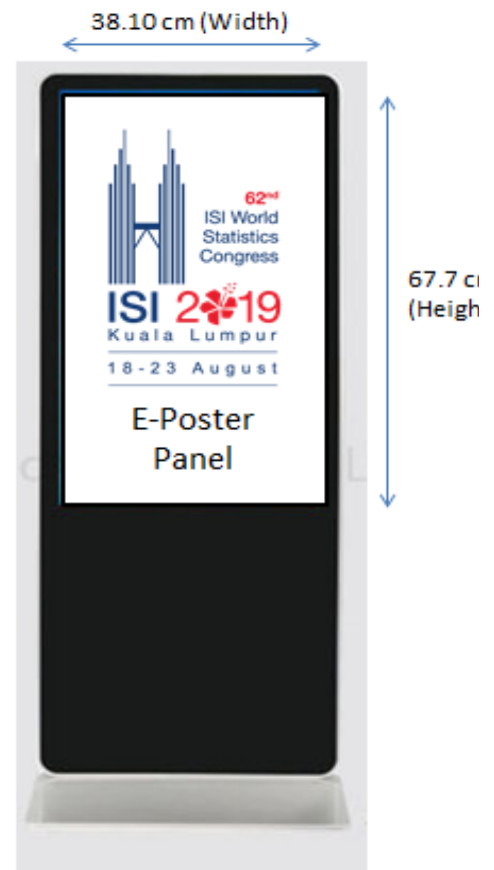**62ⁿᵈ ISI World Statistics Congress 2019 (ISI WSC 2019)**
18 – 23 August 2019 in Kuala Lumpur, Malaysia

GUIDELINES FOR e-POSTER PRESENTERS

1. For e-poster presentation, presenters are required to submit their e-poster in:

i.	Format	: **PDF, Max of 5MB, Hi-Resolution**
ii.	Size	: **67.7 cm (Height) x 38.1 cm (Width)**
iii.	Orientation	: **Vertical (Portrait)**
iv.	Video & Audio	: **No Video & Audio Allowed**

   The above size is based on setting through the Microsoft Power Point Slide. Please refer to the step-by-step e-poster preparation manual.

2. Presenters are required to submit their e-posters via online submission system by **15ᵗʰ July 2019**.

3. Make the display as self-explanatory as possible.

4. The e–poster may include tables, graphs, photographs or illustrations. All of the materials should be of sufficient size so they can be easily read at a reasonable distance of 1 to 1.5 meters by the readers.

5. Gentle reminders to presenters:
   i. Identify project by title, institution, author name, and E-mail address
   ii. Place the information sequentially beginning with the brief introduction, methods used, key results, brief discussion, conclusion and references.
   iii. Include useful figures, tables, schemes, equations and pictures
   iv. Text should be kept to a minimum
   v. Text should be readable from a distance of 1 to 1.5m (minimum font size: 24 - 28, font type: Calibri)
   vi. Use contrast colours.
   vii. Please name and save your e-poster with CPS number and presenter's name. (e.g. CPS234_John Smith)

6. **PRINTED POSTERS ARE NOT REQUIRED FOR POSTER PRESENTATION.**

7. E-poster will be displayed as submitted by the presenter. E-poster **MUST** be submitted according to the e-poster guidelines as on the Congress website. The Congress organiser reserves the rights not to accept any e-poster which does not comply to the e-poster requirement.
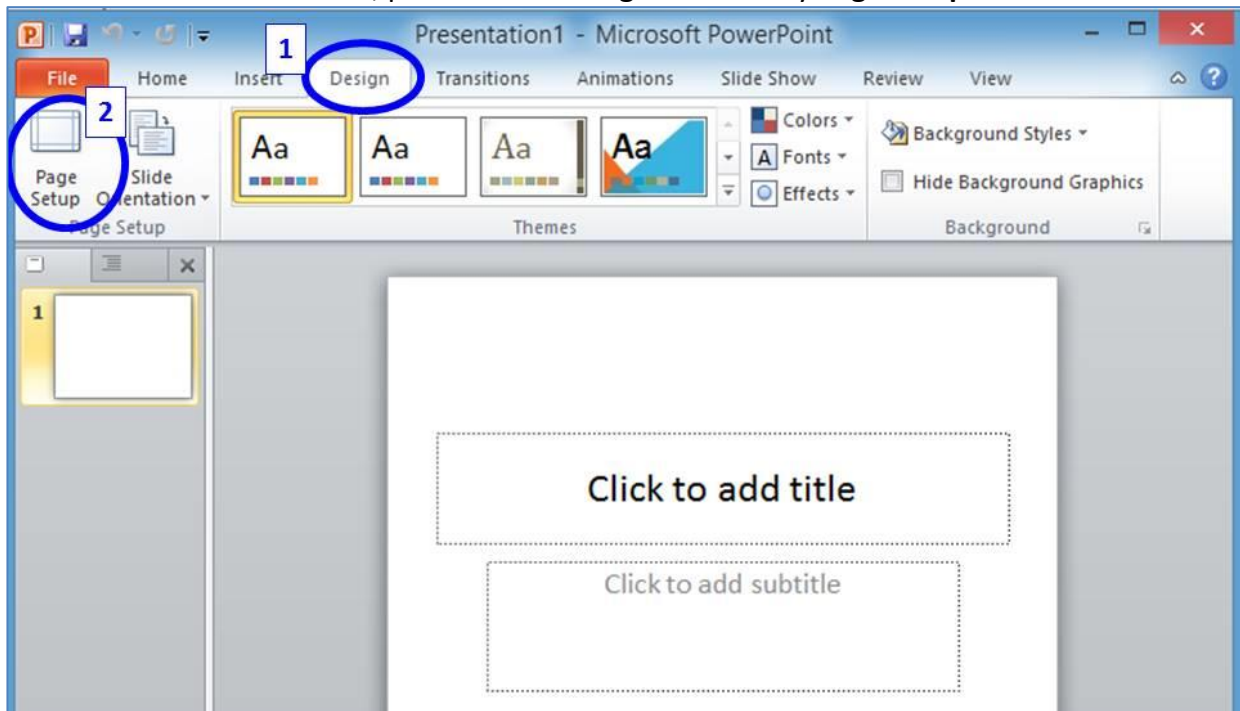
For more information, kindly contact ISIWSC 2019 Congress Secretariat via:
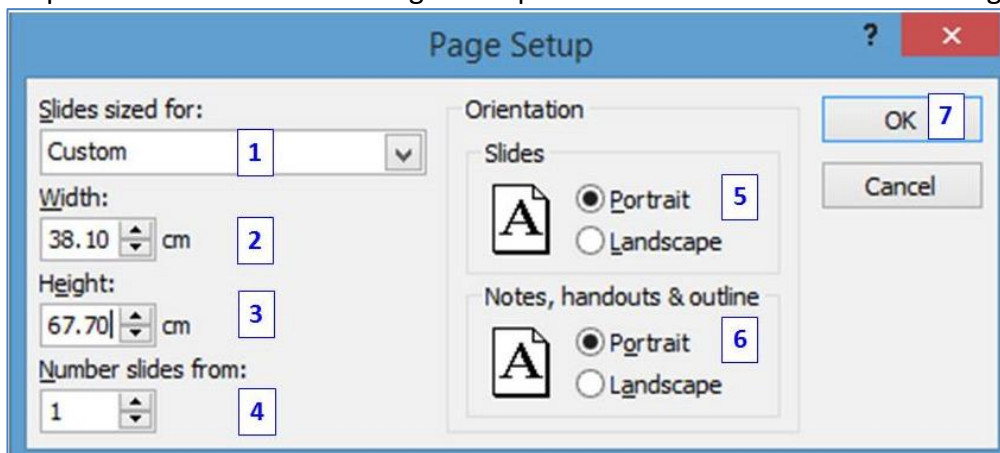
Telephone No   : +603 – 4252 9100
Email   : lpc@isi2019.org

GUIDELINES FOR e-POSTER PRESENTERS
STEP-BY-STEP e-POSTER PREPARATION MANUAL

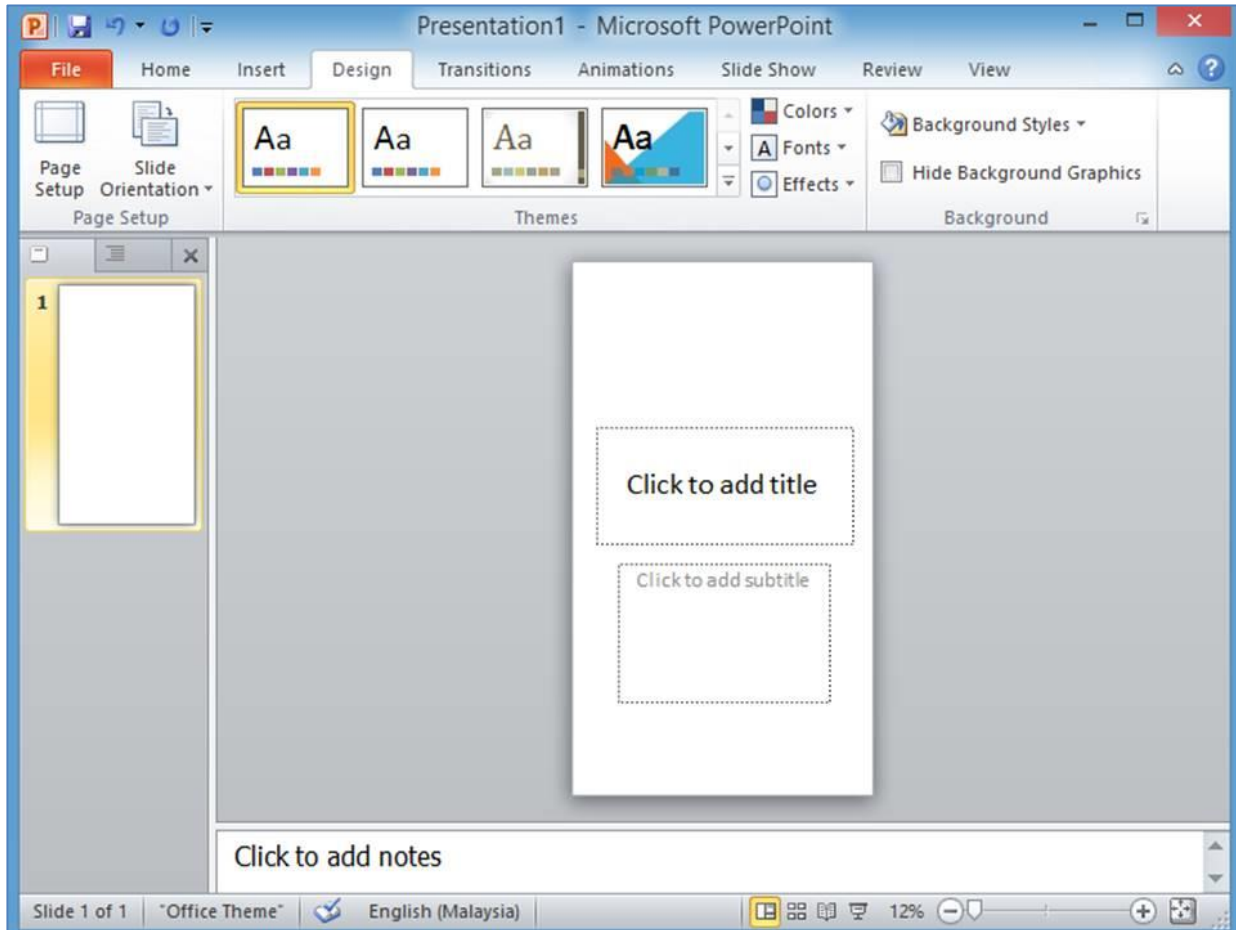1. From Microsoft Power Point, please select **Design** followed by **Page Setup**.

2. Under **Page Setup** menu,
   Step 1: From the drop down box, please select **Custom**.
   Step 2: Change the **Width** to **38.10cm**
   Step 3: Change the **Height** to **67.70cm**
   Step 4: Select only **1** slide
   Step 5: Select **Portrait** for **Slide Orientation**
   Step 6: Select **Portrait** for **Notes, handouts & outline**
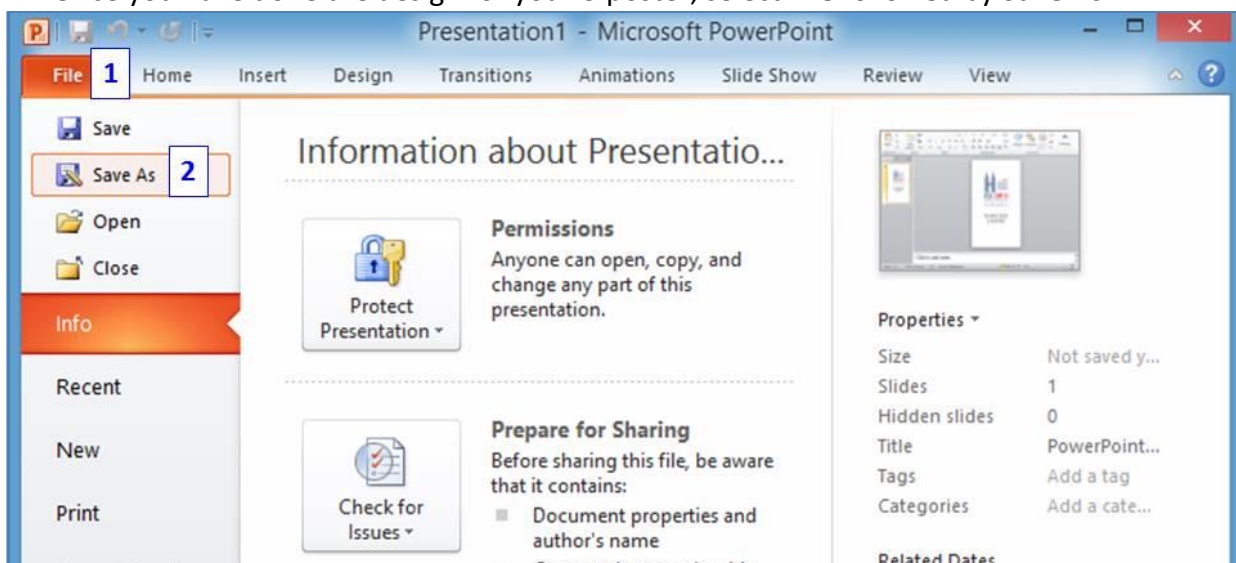   Step 7: Double check the setting for Step 1- 6. Click on **OK** to confirm the Page Setup

3. With compliance to the guideline 1 & 2, you will get the following page on PPT being setup. You may now start to design your e-poster with the below template.
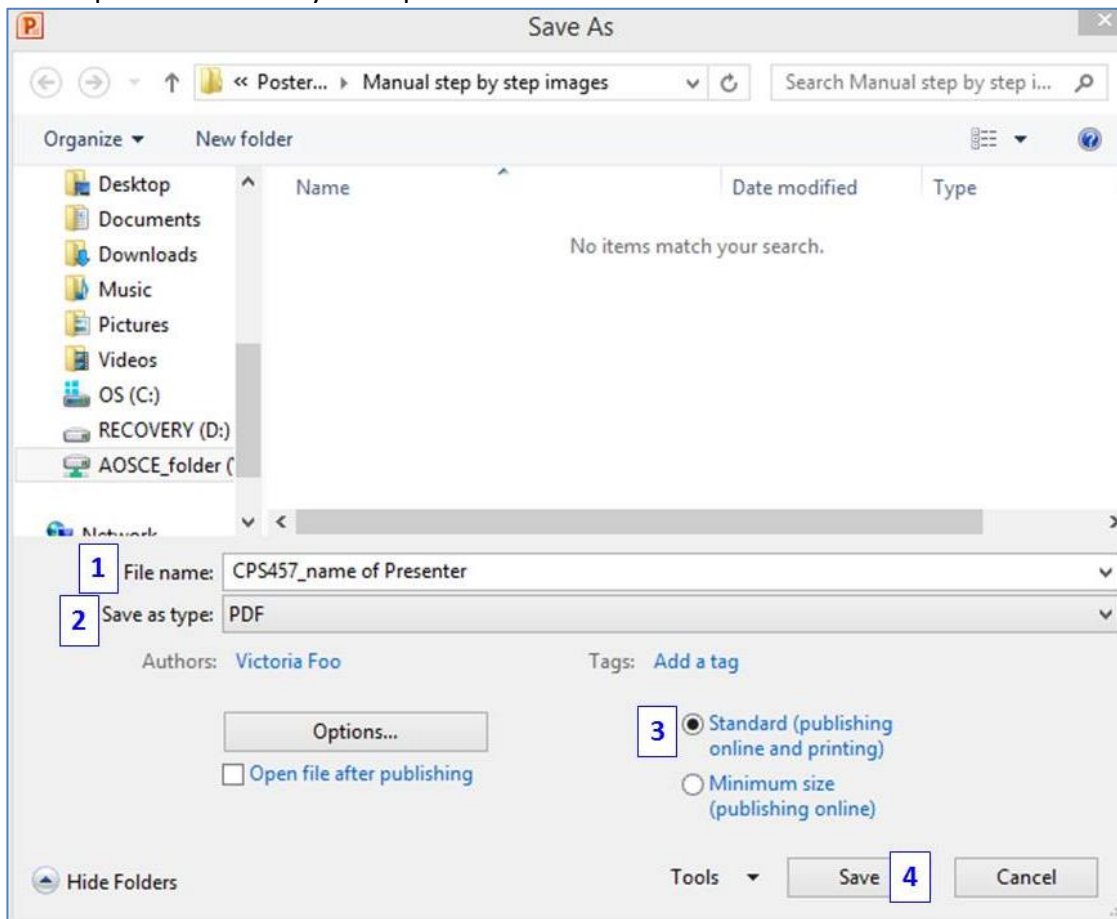

4. Once you have done the design for your e-poster, select **File** followed by **Save As**:

5. Please ensure you have save your e-poster as follow:
   Step 1: Please indicate your CPS number followed by Presenter's Name as **File name**
   Step 2: Please save your file as **PDF**
   Step 3: Please select **Standard (publishing online and printing)**
   Step 4: Please **Save** your e-poster.

6. You are now ready to submit your e-poster through the online submission system, which will be accessible from 15 April 2019 onward.

Thank you and we wish you all the very best for your presentation.

If you need further assistance, please contact LPC at lpc@isi2019.org or Secretariat at secretariat@isi2019.org.